

DURING IMPROVEMENT – POST APPROVED ECC FORM ON STREET SIDE WINDOW

No. 2018- _____

**WHITE HORSE PARK COMMUNITY ASSOCIATION, INC.
ENVIRONMENTAL CONTROL COMMITTEE APPLICATION**

Owner’s Name: _____ Lot #: _____ Street Name: _____

Date of Application: _____ E-mail address: _____

Mailing Address: _____ City: _____ State: _____ Zip: _____

Home Phone: _____ WHP Phone: _____ Cell No: _____

Contractor Name/Address: _____

Lot Size: Width: _____ Depth: _____ Setbacks: Front _____ Rear _____ Left _____ Right _____

Brief description of proposed improvement **(INCLUDE DRAWING ON ADDITIONAL SHEET)**

Materials to be used: _____

Dimensions: Width: _____ Height: _____ Length: _____ Color: _____

Manufacturer: _____ START DATE: _____

Existing Unit – Year: _____ Manufacturer/Model: _____ Color: _____ Width: _____ Length: _____

**PLEASE INCLUDE DRAWING OF PROPOSED IMPROVEMENTS
IF COUNTY PERMIT IS REQUIRED, PLEASE SUBMIT COPY OF PERMIT WITH THIS APPLICATION**

To ensure a complete and effective response within 30 days, please include the following information with your ECC application:

1. A plot plan for your lot including existing structures and your proposed improvements. Please include accurate measurements of all structures and setback measurements to the property line.
2. A detailed plan to include overall dimensions, elevation heights, dimensional lumber sizes and type, footer or slab plans, placement of windows and doors, colors (existing and proposed).
3. If using manufactured components, i.e. Silver top Sunroom, manufacturer roof-over system, etc., please include plans provided by the manufacturer showing overall construction and “finished look” of improvement
4. ECC Waiver is required for concrete and decking that will cover electrical lines and plumbing areas.

NOTE: Per WHP Rules and Regulations dated May 16, 2015: If a member does not obtain prior ECC approval the member shall be charged a one-time fine, of up to \$1,000.00, whether the work is approved or disapproved after the fact. The BOD will determine the amount of the fine based upon the type of work done without approval.

By signing below, I understand that approval of my proposed improvement by WHP on any ECC form does not mean that my improvements meet the requirements of Worcester County Code. It only means that my improvement meets the ECC GUIDELINES for WHP. I understand that I, the property owner, am solely responsible for contacting the County to obtain any zoning approval and/or building permit that may be required for my improvement. I also understand that if my project requires a permit from Worcester County, a copy of the required permit will be submitted to the office **BEFORE** any work is started. Applicant certifies that improvement will not violate any setback, laws, ordinances or statutes, nor encroach upon any easements or right-of-way whatsoever. All information provided on this form is deemed to be accurate. **Upon ECC approval, construction must start within one year of application approval date. Once construction begins, it must be completed within 30 days of the start date. Upon written request, an extension may be granted on a case by case basis. See electrical acknowledgement on reverse side.**

Approved: YES _____ NO _____

Date Owner Notified: _____

US Mail: _____ E-mail: _____ Phone _____

County Permit _____ Waiver _____

_____		Signature of Owner	Date
Barbara Price	_____	Susan Waskey	_____
Craig Small	_____	Ken Williams	_____
Front Office	_____		

**WHITE HORSE PARK COMMUNITY ASSOCIATION
ENVIRONMENTAL CONTROL COMMITTEE APPLICATION**

ECC APPLICATION MUST BE FILLED OUT COMPLETELY

- DRAWING WITH MEASUREMENTS MUST ACCOMPANY APPLICATION FOR ALL CONSTRUCTION.
- WHEN REQUESTING TO PAINT YOUR UNIT OR SHED, A COLOR MUST BE STATED ON APPLICATION.
- WHEN ROOFING, STATE COLOR OF SHINGLES TO BE USED.
- A WAIVER MUST ACCOMPANY APPLICATIONS FOR CONCRETE DRIVEWAYS, WALKWAYS AND FOR ALL GROUND LEVEL DECKS.

ACKNOWLEDGEMENT OF LIMITATION OF ELECTRICAL SERVICE

This is to acknowledge that I/we understand there is a limitation on the electrical service available on service available on my/our lot# _____. The current maximum electrical service on my/our lot at this time is 50-amp service. Lot owners are responsible for any damage caused to the pedestal due to overloading of the circuits.

APPEAL PROCESS

An applicant shall have the right to appeal any decision to the Board of Directors within 30 days of the date of the denial of the improvement. The decision of the Board of Directors is final.

OWNER'S SIGNATURE

DATE

IF IN DOUBT...PLEASE SEE THE PROPERTY MANAGER