

2020

WHITE HORSE PARK E.C.C. APPLICATION

Under new guidelines for Worcester County, ALL improvements must be reviewed by County Permits & Planning to see if a permit is needed.

NOTE: Prior to submitting this application, contact the Worcester County Permits & Planning office (410) 632-1200 or by Email (PREFERRED). If a permit is not needed, please note the date, time, name, title, and extension of the person(s) that you spoke to or submit the Response Email from the County representative with whom you contacted. If a permit is needed you can obtain one from their office or pick one up in the WHP office. You MUST submit approved permit with this application or the name of the county agent that declared one is not needed. This application will then be submitted to the ECC Committee for review.

Owner's Name: _____ Lot #: _____ Street Name: _____

Date of Application: _____ E-mail address: _____

Mailing Address: _____ City: _____ State: _____ Zip: _____

Home Phone: _____ WHP Phone: _____ Cell No: _____

Contractor Name/Address: _____

Lot Size: Width: _____ Depth: _____ Setbacks: Front _____ Rear _____ Left _____ Right _____

Brief description of proposed work to be completed:
: _____

Materials to be used: _____

Dimensions: Width: _____ Height: _____ Length: _____ Color: _____

Manufacturer: _____

Existing Unit – Year: _____ Manufacturer/Model: _____ Color: _____ Width: _____ Length: _____
START DATE _____

PLEASE INCLUDE A DRAWING OF PROPOSED IMPROVEMENTS
Please refer to the 2020 WHP ECC Guidelines and Rules & Regulations before filling this application out.

Signature of Owner _____ Date _____

Approved: YES _____ NO _____ Bonnie Stevens _____ Tom Wycoff _____

Date Owner Notified: _____ Susan Waskey _____ Craig Small _____

US Mail: _____ E-mail: _____ Phone: _____

County Permit _____ Office _____

WHP Waiver _____

All company e-mails concerning this application are attached for future reference.

To ensure a complete and effective response within 30 days, please include the following information with your ECC application:

1. Worcester County planning and permits information regarding the need of a permit.
2. A plot plan for your lot including existing structures and your proposed improvements. Please include accurate measurements of all structures and setback measurements to the property line.
3. A detailed plan and drawing to include overall dimensions, elevation heights, dimensional lumber sizes and type, footer or slab plans, placement of windows and doors, colors (existing and proposed).
4. If using manufactured components, i.e. Silver top Sunroom, manufacturer roof-over system, etc., please include plans provided by the manufacturer showing overall construction and “finished look” of improvement
5. ECC Waiver is required for concrete and decking that will cover electrical lines and plumbing areas.

By signing below, I understand that approval of my proposed improvement by WHP on any ECC form does not mean that my improvements meet the requirements of Worcester County Code. It only means that my improvement meets the ECC GUIDELINES for WHP. I understand that I, the property owner, am solely responsible for contacting the County to obtain any zoning approval and/or building permit that may be required for my improvement. I also understand that if my project requires a permit from Worcester County, a copy of the required permit must be submitted with the ECC Application BEFORE it can be filed. Applicant certifies that improvement will not violate any setbacks, laws, ordinances or statutes, nor encroach upon any easements or right-of-way whatsoever. All information provided on this form is deemed to be accurate. **Upon ECC approval you will be notified as to the status of your application. Both the APPROVED ECC APPLICATION & Approved Permit (if needed) must be displayed on a front window while the improvements are being completed. Construction must start within one year of application approval date. Once construction begins, it must be completed within 30 days of the start date. Upon written request, an extension may be granted on a case by case basis. See electrical acknowledgement.**

Signature _____

Date: _____

- DRAWING WITH MEASUREMENTS MUST ACCOMPANY APPLICATION FOR ALL CONSTRUCTION.
- WHEN REQUESTING TO PAINT YOUR UNIT OR SHED, A COLOR MUST BE STATED ON FORM.
- WHEN ROOFING, STATE COLOR OF SHINGLES TO BE USED.
- A WAIVER MUST ACCOMPANY APPLICATIONS FOR CONCRETE DRIVEWAYS, WALKWAYS AND FOR ALL GROUND LEVEL DECKS.

ACKNOWLEDGEMENT OF LIMITATION OF ELECTRICAL SERVICE

This is to acknowledge that I/we understand there is a limitation on the electrical service available on service available on my/our lot# _____. The current maximum electrical service on my/our lot at this time is 50-amp service. Lot owners are responsible for any damage caused to the pedestal due to overloading of the circuits.

APPEAL PROCESS

An applicant shall have the right to appeal any decision to the Board of Directors within 30 days of the date of the denial of the improvement. The decision of the Board of Directors is final.

OWNER'S SIGNATURE

DATE